Add Course

Effective Semester: _____ Fall   _____ Spring   Year: _____

Admin Home/Subject Course: MUS:_____ (Suggested number will be sent after add course review.)

Cross-Reference: _____   No

          _____ Yes, Include Dept Admin Home/Subject Course _____

Course Level (select one):

          ____   Remedial (0000-0999

          ____   Lower Level Undergraduate (1000-2999)

          ____   Upper level Undergraduate/Graduate (3000-4999)

          _-_   Graduate (5000-7999)

General Catalog Title (100 max): _____

MyUI/Transcript Title (40 max): _____

Degree Audit Title (29 max): _____

Semester Hours: _____   Arranged

          _____   Not Arranged Hours: ___ 0   ___ 1   ___ 2   ___ 3   ___ 4

More than 4 s.h. Rationale: _____

_____

Special Grading: _____   No

          _____   Yes

     Explain: _____

          _____

Is Course Repeatable?   _____   No

          _____   Yes Uncapped

          _____   Yes Capped

     This course may be taken _____ times. **Or**

     This course may be taken up to a total of _____ semester hours.

Multiple Section Registration: _____ Allow   _____ Do Not Allow (Default)

Prerequisite Courses: _____ N/A Or MUS:_____

Corequisite Courses: _____ N/A Or MUS:_____

Requirements: _____ N/A Or _____

_____

Recommendations: _____ N/A Or _____

_____

General Catalog Description (700 characters max):

_____

_____

_____

_____

_____

_____

_____

_____

Rationale for Request **(Required)**: _____

_____

_____

_____

New Course Support Resources: _____ N/A Or _____

_____

_____

Return completed form to Pauline Wieland, SoM Course Manager, via email or hard copy.